

APPLICATION TO BUILDING INSPECTIONS AND ZONING DEPARTMENT

GREENE COUNTY, VIRGINIA

434-985-5204 (BLDG) 434-985-5282 (ZONING) 434-985-1459 (FAX)
 P.O. BOX 358, STANARDSVILLE, VA 22973 www.gcva.us

PERMIT NUMBER: _____

PERMIT TYPE: _____

Applicant:			
Current Property Owner:			
Mailing Address:			Do you want your permit mailed to this address?
Phone Number:	Cell Phone:	Fax Number:	

Property Information: **Water Source:** Public Well **Sewer Source:** Public Sewer Private Septic

State Route Number:	*Street Address:	Subdivision Name:
Lot Number: Sec. Ph. Block.	Acreage: Tax Map #:	Estimated Date of Purchase:

Improvement Information:

Type of Improvement Notes:	<input type="checkbox"/> New Residence <input type="checkbox"/> Addition /Deck <input type="checkbox"/> Remodel <input type="checkbox"/> Garage <input type="checkbox"/> Shed <input type="checkbox"/> Barn/Farm Use <input type="checkbox"/> Mobile Home (serial #) <input type="checkbox"/> Pool	<input type="checkbox"/> New Commercial <input type="checkbox"/> Alter Commercial <input type="checkbox"/> Other <input type="checkbox"/> Electrical Only <input type="checkbox"/> Plumbing Only <input type="checkbox"/> Mechanical Only <input type="checkbox"/> Signs Installation <input type="checkbox"/> Duplex/Apartments # Units
Explanation of Work/Other:		
Estimated Value of Project:	Is owner acting as contractor?	

New Residence/New Remodel Information:

Addition/Remodel Usage:

Size:	Finished Sq. Ft.:	Unfinished Sq. Ft.:	Plan Name:
Foundation Type:	Type of Siding:	Type of Heat:	Air Condition:
Fire Place Type:	# of Bedrooms:	# Bathrooms:	Finished/Unfinished Basement:
Attached Garage Size:	Front Porch Size:	Rear Deck Size:	# of Stories:

New Proposed Garage/Shed/Deck/Other Information:

Size:	Attached/Detached:	Amp of Electric Service	Siding Type:
Sq. Ft.:	# of Stories:	Will Plumbing Be Installed:	Value of Project:

Contractor Information:

Address

Phone #

State License Number/Class/Expiration Date

Building Contractor: Name:			
Electrical Contractor: Name:			
Plumbing Contractor: Name:			
Mechanical Contractor: Name:			

All contractors are required to have a County Business license. For more information call 985-5211.

Mechanics Lien Information:

Company Name	Address/Phone/Fax
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***New Street Address:** _____

(This will be assigned during the permit approval process)

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Affidavit for Virginia Contractor's Licensing Law – Please Read

I affirm that I am the owner/agent of a certain tract above located in Greene County and that I have applied for a permit to erect a structure on said land and/or repair/improve structure on said land. I certify that I have the consensus/approval of all property owners to apply for this permit.

I affirm that I am aware of provisions of Title 54.1 Chapter 11, Code of Virginia that requires a contractor to be properly licensed before he may bid or undertake contracting work of \$1,000 or more. I further certify that I am familiar with the responsibilities of an awarding authority specified in Section 54.1111 of the Code which prohibits any awarding authority from issuing permits or allowing the issuance of such permits to any contractor not properly licensed under the provisions of the Code, and that to do so would constitute the commission of a misdemeanor.

This permit becomes null and void if work or construction authorized is not commenced within 6 months, or if construction or work is suspended or abandoned for a period of 6 months at any time after work is commenced.

It is my responsibility to insure adherence to all zoning, building and erosion/sediment control regulations applicable in this jurisdiction. I understand that state law prohibits illegal contracting. All contractors need a state and county license.

Signature of Owner/Authorized Agent _____ Date: _____

Print Name: _____

BELOW FOR OFFICE USE ONLY:

Tax Map Parcel Number: _____

Zoning Approval:

Zoning Type:	Zoning Notes:
Zoning Adm. Signature:	
Approval Date:	

Building Official Approval

Building Official Signature:	Special Notes from Inspector:
Approval Date:	
Plan File Number:	Commercial Occupant Load:
	Const. Type:
	Use Group:

Charges/Payment

Account # for Treas.

NOTES:

Access. Use	\$	
Building	\$	
Electrical	\$	
Plumbing	\$	
Mechanical	\$	
Subtotal	\$	3-100-013030-0008
1.75% State	\$	3-100-013030-0033
Zoning	\$	3-100-013030-0006
Address	\$	3-100-013030-0006
Septic	\$	3-100-013030-0018
Erosion Fee	\$	3-100-013030-0032
TOTAL		
Proffer Payment		
Paid Date	Receipt #	PAYEE NAME:

<input type="checkbox"/> Cash	<input type="checkbox"/> Check	Office Staff Initial:

SINGLE FAMILY APPLICATION CHECK LIST

May 1, 2007

- Complete Application:** All areas of the application need to be completed.
- Contractor's Information:** A copy of contractor's state license must be submitted.
A copy of all subcontractor's state license must be submitted.
A copy of contractor's Greene County business license. (985-5211) must be submitted.
- Building Plans:** Two sets of plans showing structural components room layout, window sizes, location of smoke detectors.
- Site Sketch:** Site sketches must be drawn on survey plat. Current surveys are located in Clerk's Office. Show all buildings located on property, show location of proposed buildings and the distance to the property lines of new construction. The distance should be shown to the front, sides and rear property lines. New driveway location must be shown and neighboring driveways should be shown with the house numbers. Two copies of the sketch must be submitted.
- VDOT:** An entrance permit must be submitted if your driveway is located on a state maintained road and a proposed state maintained road. You can call 434-293-0011 to obtain information about this requirement.
- Private Septic:
Private Well:** You must apply to the Health Department for these permits. A copy of the approved permit must be submitted with the building permit application. Contact the Health Department at 434-985-5228.
- Public Water
Public Sewer:** Water/Sewer services located east of Stanardsville must be purchased thru the County Administration Office (985-5201). The tax map number must be given at the time of purchase. Verification of this purchase must be submitted with the permit application. You will also need to obtain a letter from Rapidan Service Authority (985-7811) stating that they will provide these services to the lot. This letter needs to be submitted with your permit application no matter where your property is located if it is served by RSA public water/sewer.
- T&L Water:** This private water company (985-7504) provides water to the Twin Lakes and Greene Mtn. Lake areas. You must submit a letter from T&L Water Company stating they will provide water to your lot if you are in their service area.
- Erosion and
Sediment Control:** Complete the "Agreement in Lieu" form. This must be submitted prior to any ground disturbing activity. If E&S measures are not in place, no inspections will be passed.

Your application will NOT be accepted for review if the above requirements are not submitted with the application packet. Payment is due at the time of submittal.

